



**2024 NC State 4-H Horse Show
July 10-July 14 – Raleigh, NC**

Outdoor Food and Retail Vendor Opportunities

Name: _____
Address: _____
City, State, Zip: _____
Email: _____ **Phone Number:** _____
Total Amount of Vendor Space: _____
 (see below for rates)

Please make checks payable to: NCSU

Please complete and return this form to:
 Extension Horse Husbandry, Box 7621, Raleigh, NC 27695-7621
 Questions? Lori Stroud, llstroud@ncsu.edu or 919.515.5788

INDOOR RETAIL VENDOR SPACES

Please see the [2024 NC State 4-H Horse Show Sponsorship Opportunities Packet](#) to learn how to secure an indoor vendor space for the show.

OUTDOOR RETAIL VENDOR SPACES

Please check (✓) the appropriate boxes below.

≥ 25 foot trailer with electrical hook up (\$25/day) ≤ 25 foot trailer with electrical hook up (\$35/day)

Wednesday Thursday Friday Saturday Sunday

_____ X _____ = _____

of days rate/day Total amount of vendor space

If you have a preferred space, please indicate that here (requests will be honored on a first come, first served basis):

OUTDOOR FOOD VENDOR SPACES

Please check (✓) the appropriate boxes below.

\$25/day (to cover electrical expenses charged by the HHC)

Wednesday Thursday Friday Saturday Sunday

_____ X _____ = _____

of days rate/day Total amount of vendor space

If you have a preferred space, please indicate that here (requests will be honored on a first come, first served basis):

Please note the following rules that have been established by the HHC that may or may not impact your set up and space:

- Vendors/Concessionaires are show-specific and are to adhere to the same move-in and move-out policies of the show with which they are affiliated. All vendors/concessionaires must provide HHC with proof of liability insurance.
- Any vendors/concessionaires that stay between shows will be charged for days outside of the move-in/move-out schedule. This will be charged as a camping fee for each space occupied anywhere on State Fair property.
- All food providers must submit proof of insurance and current certification from the Wake County Health Department. All food trucks must leave the premises at the conclusion of the show.
- All tack and miscellaneous vendors must show proof of insurance during show dates with appropriate liability insurance limits.
- No power strips may be used in any HHC receptacle. In addition, all extension cords utilized must be grounded (3-prong) type. Improper cords pose a danger and may be confiscated.